

## Extension Activity and Travel Report To County Commissioners Court

Name: Sami Hatley  
 County: Armstrong

Title: CEA-AG/NR  
 Month/Year: December, 2024

### Highlights for the Month:

#### 4-H and Youth

12/2: 4-H Christmas Party  
 12/5: Show Board Meeting  
 12/7: Shop in Claude Shooting Sports Fundraiser  
 12/14-12/15: SYWAT Archery Shoot

#### Professional Development

12/10: Fall Producers Meeting  
 12/11: Performance Appraisal  
 12/17: TAE4-HYDP Christmas Party  
 12/18: North Region Teams Meeting

### Major Plans for Next Month:

#### January:

17-19: Southern Sanctionals Archery Shoot  
 20: Show Rules Meeting & Set Up  
 23: Show Weigh In  
 24: County Show  
 25: Dinner & Sale

Date	Monthly Activities/Travel	Miles	Phone	Office	Site
12/2/24	Office maintenance, 4-H Christmas Party	-	2	3	25
12/3/24	Office Maintenance	-	4	2	3
12/4/24	Achievement report, commissioners report, prep for fall producers	-	3	2	4
12/5/24	Sent swine validation off, finish achievement report, tamed reports, prep for fall producers, show board meeting	-	4	3	17
12/6/24	Prep for shop in Claude, prep for fall producers	-	3	2	8
12/7/24	Shop in Claude Shooting Sports Fundraiser	-	4	-	36
12/9/24	Commissioners court with gold star recognition, prep for fall producers	-	3	3	20
12/10/24	Fall Producers Meeting	-	2	4	32
12/11/24	Performance appraisal	-	2	2	4
12/12/24	Prep for majors, sent CEU sheet	-	4	2	9
12/13/24	Office maintenance	-	5	2	4

12/14/24-12/15/24	SYWAT Archery Shoot	-	4	-	25
12/16/24	Prep for TAE4-HYDP Christmas Party	-	3	2	5
12/17/24	TAE4-HYDP Christmas Party in Amarillo	65.2	5	3	15
12/18/24	North Region CEU Meeting, office maintenance	-	4	3	2
12/19/24	Office maintenance, county Christmas party	-	6	3	25
12/20/24	Office maintenance	-	4	1	2
12/23/24-12/26/24	Christmas Break	-	5	-	5
12/30/24	Office Maintenance	-	3	3	5
12/31/24	Office Maintenance	-	1	1	4
	<b>TOTALS</b>	65.2	71	41	250

Office Visits: 41 Site Visits: 250 Phone Calls: 71 News Articles: 1

Newsletters:          Mileage: 65.2 miles

I hereby certify this is a true and correct report of activities, travel (mileage) and other expenses incurred by me in the performance of my official duties for the month shown.

Date: 1/9/24

Signature: \_\_\_\_\_

*Jami Hatteef*

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Ag Day